CÔNG TY CỔ PHẦN DỊCH VỤ HÀNG HÓA NỘI BÀI (NCTS)
Sân bay quốc tế Nội Bài,
Hà Nội, Việt Nam
ĐT : (84- 24) 3584 0905
Fax: (84- 24) 3584 0906
Sita: HANFIXH / HANFOXH / HANFEXH
Website: www.ncts.vn
Business Registration Certificate No. 0101640729 issued on 19/04/2005, as amended for the 13th time on 03/3/2026

NCTS NOI BAI CARGO TERMINAL SERVICES JSC.

IATA GROUND HANDLING COUNCIL MEMBER

Ha Noi, June 04th, 2026

INVITATION LETTER

THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

To: Valued Shareholders of Noi Bai Cargo Terminal Services Joint Stock Company,

The Board of Directors of Noi Bai Cargo Terminal Services Joint Stock Company (Stock code: NCT) cordially invites you to attend the 2026 Annual General Meeting of Shareholders ("AGM") with the following details:

1. **Time**: **08:30 a.m., June 25th, 2026.**
2. **Venue**: Conference Hall, 3rd Floor - Office Building of Noi Bai Cargo Terminal Services Joint Stock Company, Noi Bai International Airport, Noi Bai Commune, Hanoi City, Vietnam.
3. **Eligibility and conditions for attendance:**

- All shareholders whose names appear on the shareholder list provided by the Vietnam Securities Depository and Clearing Corporation (VSDC) as of the record date of May 27th, 2026 are entitled to attend the AGM.
- If a shareholder is unable to attend the AGM, they may authorize another person to attend on their behalf. Such authorization must be made in writing (using the form provided by the Company and/or published on the Company's website), duly signed by the shareholder (for individual shareholders) or signed by the legal representative and affixed with the corporate seal (if applicable) for organizational shareholders.

4. **AGM contents and documents:** Documents relating to the AGM will be available on the Company's website at www.ncts.vn from June 4th, 2026.
5. **Registration and confirmation of attendance:**

- For organizational purposes, shareholders are kindly requested to confirm their attendance at the AGM and submit the Power of Attorney (if any) to the Company **before 3:30 p.m. on June 22nd, 2026** via telephone, fax, email, postal mail, or direct submission at the Company's head office.
- Shareholders wishing to nominate candidates or stand for election to the BOD and/or the BOS for the 2025 - 2030 term are requested to submit nomination or self-nomination dossiers to the Company's head office **before 2:00 p.m. on June 19th, 2026.**
- Contact information: Ms. Pham Thi Bich Thuy, Shareholder relations officer - Noi Bai Cargo Terminal Services Joint Stock Company, Noi Bai International Airport, Noi Bai Commune, Hanoi City, Vietnam

  Tel: (84-24) 35840905, Ext: 3390 Fax: (84-24) 35840906

  Mobile: 0912946682 Email: thuyptb.acc@noibaicargo.com.vn

Yours sincerely,

FOR AND ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

CÔNG TY CỔ PHẦN DỊCH VỤ HÀNG HÓA NỘI BÀI

Ho Quang Tuan

Note: *Upon arrival at the AGM, shareholders or their authorized representatives are requested to present the following documents: Invitation Letter, Original ID Card/Citizen Identity Card/Identity Card/Passport or A copy of the Enterprise Registration Certificate and a valid Power of Attorney (in the case of an authorized representative) for verification of shareholder eligibility by the Organizing Committee.*

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IATA GROUND HANDLING COUNCIL MEMBER

AGENDA OF 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

1. **Time:** **08:30 a.m, June 25th, 2026**
2. **Venue:** Conference Hall, 3rd Floor - Office Building of Noi Bai Cargo Terminal Services Joint Stock Company, Noi Bai International Airport, Noi Bai Commune, Hanoi City, Vietnam.

Time	Agenda
08:00 - 08:30	Welcoming, verifying the eligibility of shareholders and authorized representatives
	Verification of shareholders' eligibility and distribution of AGM materials
08:30 - 09:00	Opening of the Meeting; announcement of the purpose of the AGM; introduction of guests and shareholders
	Report on the verification of shareholders' eligibility
	Introduction and approval of the Presiding Committee
	Introduction and approval of the Secretariat and Vote Counting Committee
	Approval of the AGM Agenda and Regulations on the organization
09:00 - 10:10	**Discussion and approval of the following matters:**
09:00 - 09:10	1. Report on the activities of the Board of Directors in 2025
09:10 - 09:20	2. Report on the activities of the Board of Supervisors in 2025
09:20 - 09:30	3. Audited financial statements and Profit distribution plan for 2025
09:30 - 09:40	4. Production and business plan for 2026
09:40 - 09:50	5. Remuneration of the Board of Directors and the Board of Supervisors for 2026
09:50 - 10:00	6. Proposal on amendments and supplements to the Company's business lines
10:00 - 10:05	7. Proposal on amendments and supplements to the Company's Charter
10:05 - 10:10	8. Proposal on amendments and supplements of the Internal regulations on corporate governance
10:10 - 11:00	**Procedures for the dismissal and election of additional members of the Board of Directors and Board of Supervisors for the 2025-2030 term:** 9. Discussion and approval of Proposals regarding the dismissal and the list of candidates for the election of additional members of the Board of Directors and Board of Supervisors for the 2025-2030 term. - Approval of the Regulations on nomination, candidacy and additional election - Instructions on voting procedures and conduct of the election
11:00 - 11:15	**Break**
11:15 - 11:30	- Announcement of the vote counting results for the election of additional members of the BOD and BOS for the 2025-2030 term - Announcement of voting results on matters submitted to the AGM
11:30 - 11:40	Approval of the Minutes and Resolution of the AGM
11:45	**Closing of the AGM**

ORGANIZING COMMITTEE

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

CONFIRMATION OF ATTENDANCE AT THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF NOI BAI CARGO TERMINAL SERVICES JOINT STOCK COMPANY

Respectfully submitted to: Noi Bai Cargo Terminal Services Joint Stock Company

Name of Shareholder/Shareholder's representative:.....

ID Card/Passport/Enterprise Registration Certificate No.: .....

Date of Issue: ...../...../..... Place of Issue:.....

Address: .....

Telephone: ..... Email: .....

Being a shareholder/shareholder's representative of Noi Bai Cargo Terminal Services Joint Stock Company, I hereby register to attend the 2026 Annual General Meeting of Shareholders of Noi Bai Cargo Terminal Services Joint Stock Company to be held on 25/6/2026, representing a total number of voting shares of: ..... shares

Including:

- Number of shares owned: ..... ordinary shares.
- Number of shares authorized by proxy (if any): ..... ordinary shares.

(Enclosed is/are the Power of Attorney document(s) corresponding to the number of shares represented by proxy.)

Kindly request Noi Bai Cargo Terminal Services Joint Stock Company to include my name in the list of shareholders/shareholders' representatives attending the Meeting.

Ha Noi, ... 2026

SHAREHOLDER
(Signature and write full Name)

Notes:

- *For organizational shareholders, this Confirmation of Attendance must be signed by the legal representative and affixed with the organization's seal.*
- *Shareholders are requested to submit this Confirmation of Attendance to Noi Bai Cargo Terminal Services Joint Stock Company no later than 3:30 p.m on 22/6/2026.*

THE SOCIALIST REPUBLIC OF VIETNAM
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……, …… 2026

POWER OF ATTORNEY
FOR ATTENDANCE AT THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF NOI BAI CARGO TERMINAL SERVICES JOINT STOCK COMPANY

1. Principal

I, the shareholder: .....

ID card/Passport/Enterprise Registration Certificate No.:.....

Date of Issue: ……/……/…… Place of Issue: .....

Address: .....

Shareholder code: .....

Owning: ..... shares according to the shareholder list provided by the VSDC as of the record date of 27/5/2026.

2. Attorney-in-fact

Mr (Ms):.....

ID card/Passport/Enterprise Registration Certificate No.: .....

Date of Issue: ...../...../..... Place of Issue: .....

Address: .....

3. Scope of authorization

- Represent the Principal in attending the 2026 Annual General Meeting of Shareholders of Noi Bai Cargo Terminal Services Joint Stock Company to be held on June 25th, 2026.
- Exercise on behalf of the Principal all rights relating to discussion, presentation of opinions, voting on all matters submitted for approval, and election at the 2026 AGM of Noi Bai Cargo Terminal Services Joint Stock Company in accordance with applicable laws and the Meeting regulations, with respect to the following number of authorized shares:
  - ☐ All shares owned by the Principal
  - ☐ Part of the shares owned by the Principal [1]: .....shares.

4. Term of authorization

This Power of Attorney shall be valid only for the duration of the 2026 Annual General Meeting of Shareholders of Noi Bai Cargo Terminal Services Joint Stock Company.

5. Responsibilities of the attorney-in-fact

The Attorney-in-Fact shall not further delegate the authority granted under this Power of Attorney to any third party.

ATTORNEY-IN-FACT [2]	**PRINCIPAL**
(Signature and Full Name)	*(Signature and Full Name; affix seal if the shareholder is an organization)*

Notes:

[1]. Specify the number of shares authorized (in figures).

[2]. If the shareholder is an organization, the legal representative shall sign and seal (authorization or signing on behalf is not permitted). Authorized persons attending the General Meeting must bring (originals): ID card/ Passport, Meeting Invitation, and Power of Attorney.